

THE CITY OF TSHWANE INVITES PROPOSALS FOR FUNDING OF NON-PROFIT ORGANISATIONS THAT IMPLEMENT CLIMATE CHANGE AND ENVIRONMENTAL MANAGEMENT PROGRAMMES AND OPERATE IN THE JURISDICTION OF THE CITY OF TSHWANE FOR THE 2020/21 FINANCIAL YEAR

Applicants must take note of the following:

- Applicants must ensure that all relevant documentation and the signatures of the designated official and the commissioner of oaths have been appended.
- Applications must be accompanied by the following:
 - A certificate of registration from the Department of Social Development
 - The latest audited financial statements, including administration and record-keeping systems, or financial statements certified by a registered professional accountant (the professional accountant's proof of registration must be attached to the application)
 - A certified copy of the approved original stamped constitution
 - A valid recent tax clearance certificate from the South African Revenue Service
 - A letter of good standing from the Department of Social Development

A portfolio of evidence with letters of recommendation from two contactable references from institutions where climate change-related, environmental management-related or similar tasks were undertaken, for example –

- small-scale agriculture;
- wetland rehabilitation;
- tree planting;
- water conservation and harvesting activities; and/or
- waste minimisation and recycling
- The non-profit organisation (NPO) must have been registered with the Department of Social Development for two years or more as at the closing date.
- Applying NPOs must have a functional management committee or board in place (certified copies of their identity documents and proof of membership must accompany the application).
- The City of Tshwane reserves the right to demand evidence for verification of any claims made in the applications.
- Applicants who were previously funded by the City of Tshwane for any programme and failed to perform and submit all reports, and who were found to have mismanaged funds, may not be considered during this round of funding.
- Incomplete applications and applications that are submitted after the closing date will not be accepted.
- A compulsory briefing session will be held from 09:00 to 12:00 on 21 December 2020 at Es'kia Mphahlele Library Hall, Sammy Marks Building, cnr Lilian Ngoyi and Madiba Street.
- NPOs must attend the briefing session in order to be considered for possible funding.
- Where possible, applicants who are found to be prominent in the identified field of climate change and environmental management must partner with local emerging organisations (as identified by programme managers) based within the region in a specific demarcated area.
- Additional qualification aspects to be considered for possible funding will require the organisations to –
 - be innovative and come up with other practical activities or programmes to be implemented at community level within the areas of climate-smart agriculture in schools, climate change education and awareness, and climate-resilient livelihoods;
 - demonstrate knowledge of national or international climate change responses and environmental management programmes;
 - demonstrate and understand the intentions of the City of Tshwane to strengthen the climate change and environmental education agenda;
 - be willing to undertake practical climate change, green economy and environmental management solutions at community level; and
 - have experience in undertaking similar or related climate change and environmental management activities within the last five years.

Application forms can be collected from and must be hand-delivered to the Environment and Agriculture Management Department, Block A, Ground Floor, Tshwane House, 320 Madiba Street, Pretoria.

The officials responsible are Vulani Madawu, Kamogelo Kwakwa and Bureka Nkosi. The City of Tshwane reserves the right to not select any NPO for support.

Please direct any enquiries to the following staff members:

- **Dolly Mafa (012 358 6321 or dollyma@tshwane.gov.za)**
- **Amulet Thobane (012 358 8705 or amulett@tshwane.gov.za)**

The closing date for applications is **14 January 2021 at 14:00**. If the City of Tshwane does not contact an applicant within 21 days of the closing date, please consider the application to be unsuccessful.

NPOs are invited to submit proposals that cover the following deliverables or interventions:

Funding window	Description	Subitem	Quantity
1. Climate-smart agriculture in schools	Planting trees and Spekboom (<i>Portulacaria afra</i>)	Plant five fruit trees and five Spekboom plants per school. *The City will provide the trees to be planted at schools through the Environmental Management and Parks Division.	Five schools in a region get three trees each.
	Waste minimisation: Encourage separation at source	Identify and establish a recycling spot. Get three colour-coded, big wheel bins labelled according to the waste stream. Demarcate the waste minimisation area by installing a mesh wire fence with a lockable gate for control purposes.	Each of the five schools must have the following: <ul style="list-style-type: none"> • Three colour-coded big-wheel bins • A framed recycling container (made of steel) • A fence of 12 m² • A lockable gate
	Sustainable agriculture	Water harvesting: <ul style="list-style-type: none"> • A 2 500 l water tank • A new irrigation facility that will water the crops in the garden • A 12 m² garden • Three different crops planted in the school garden • A garden that is managed and maintained 	Each of the five schools must have the following: <ul style="list-style-type: none"> • One water tank inside the school grounds with a steel frame over the top and down the sides to the bottom, with the sides fixed to the ground to the water tank • Gutters that are connected from one building to the water tank • Irrigation equipment • Three types of crops • Garden equipment to maintain the garden • One tank stand • Two bags of organic fertiliser, for example compost • A functional pressure pump connected to the irrigation system
	Awareness and education	During the Natural Science period, Grade 6 and 7 learners must have an assembly address about the concepts of climate change and environmental management.	Each of the five schools must have ten posters and 150 pamphlets.
2. Sustainable mobility	Promote active mobility or non-motorised transportation among school learners. Link the activity to the Shova Kalula Programme.	Provide bicycle training lessons occasionally to Grade 6 and 7 learners as well as education on the importance and benefits of active mobility.	There must be five 26-inch bicycles per school with the following specifications: <ul style="list-style-type: none"> • Steel fork • Single-speed gears • Promax V brakes • 26-inch alloy wheels • Mounted pump with Schrader and Presta valve compatibility • Helmet with in-mould construction • Puncture repair kit with patch, scraper and solution • Steel pannier • Saddle bag of durable, water-resistant polyester construction (dimensions: 13 cm x 5,5 cm x 7,5 cm)
3. Climate education and awareness	Focused climate change, awareness and education	Identify public areas with many visitors, such as a mall, library or customer care centre, for activations and to share information. Visit 20 households that are willing to be assisted with initiating a home garden.	A minimum of 50 visitors to the exhibition 100 pamphlets and two types of promotional material (>50) Two vegetable crops per household for ten households
4. Climate-resilient livelihoods	Awareness and education workshop on various adaptive solutions and behavioural change	More than 50 community members Identify one illegal dumping spot with a local councillor, community leader or environmental health practitioner. Invite interested and affected community members around the area to clean up the spot and keep the spot clean.	<ul style="list-style-type: none"> • 50 pamphlets and two types of promotional material (>50) • 50 refuse plastic bags • 50 pairs of gloves • 50 masks • 50 500 ml bottles of water